

## **ENVIRONMENTAL HEARINGS OFFICE**

### **Minutes of Meeting November 13, 2007 9:00 am**

The November 2007 meeting was called to order by Chair Kathy Mix in the Boards' office in Lacey, Washington. Present were Chair Kathy Mix, Board Members Bill Lynch and Andrea McNamara Doyle, Administrative Appeal Judges Kay Brown, Phyllis Macleod and Cassandra Noble, Administrative Manager Robyn Bryant, Hearings Coordinator Judy Greear and Administrative Secretary Debbie Joblonski. Minutes of the October 2007 meeting were read, edited, and approved.

Handouts were distributed for review for the month of October 2007, which included the pollution, shoreline, forest practice, hydraulic, and environmental and land use appeals filed, a brief summary of all cases that have closed, and the Case Statistics Report.

#### **Appellate Update**

Chair Kathy Mix reported that Leonel S. and Isle K. Stollar; and Paul B. and Margery M. Greenawalt v. City of Bainbridge Island; Ecology & Sealevel Bulkhead Builders was appealed to Thurston County Superior Court.

#### **Website Update**

The EHO website has been updated. Please notify the EHO if you have difficulty finding the information that you are looking for.

#### **Financial Update**

Kathy Mix and Robyn Bryant met with the Office of Financial Management (OFM) and the EHO has a modest surplus for the current biennium.

#### **Training**

Kathy Mix reported the EHO will be conducting training in January for the new board members and for the current board members and judges who also choose to attend.

## **Sustainability Plan Report**

Kathy Mix reported that a draft report has been completed. The EHO is focusing on meeting the statewide goals. Robyn Bryant will check on an energy saving audit.

## **Policy Review**

Kathy Mix reviewed the inclement weather policy as well as the ethics policy and the electronic communications policy with all of the EHO staff. Kathy also reported the importance of Continuity of Operations in an event of the pandemic flu.

## **Ambiance**

Andrea McNamara Doyle, Cassandra Noble and Debbie Joblonski reported that the posters from Parks & Recreation have been received. We will be hanging them throughout the office. The committee is working on creating a work space in the back room to accommodate outside board members. Cleaning of the carpet and windows is being scheduled,

The meeting was adjourned at 10:30 am.

Debbie Joblonski  
Administrative Secretary