

ENVIRONMENTAL HEARINGS OFFICE

Minutes of Meeting

August 14, 2007

9:00 am

The August 2007 meeting was called to order by Chair Kathy Mix in the Boards' office in Lacey, Washington. Present were Chair Kathy Mix, Board Members Bill Lynch and Andrea McNamara Doyle, Administrative Appeal Judges Phyllis Macleod and Cassandra Noble, Administrative Manager Robyn Bryant, Hearings Coordinator Judy Greear and Administrative Secretary Debbie Joblonski. Minutes of the July 2007 meeting were read, edited and approved.

Handouts were distributed for review for the month of July 2007, which included the pollution, shoreline, forest practice, hydraulic, and environmental and land use appeals filed, a brief summary of all cases that have closed, and the Case Statistics Report.

Appellate Update

Chair Kathy Mix reported that Garry Will v. Ecology was appealed to Okanogan County Superior Court and Northwest Aquatic Eco-Systems v. Ecology was appealed to Thurston County Superior Court. Kathy also reported Methow Valley Irrigation District v. Ecology case was affirmed by Okanogan County Superior Court.

Case Stats

EHO had 24 new cases filed in July 2007. Most of the cases were water rights and air pollution.

Ambiance

Andrea McNamara Doyle, Cassandra Noble and Debbie Joblonski met and discussed ideas for the office. A walk through of the office was done to identify the areas that need cleaning up and identifying the items that need to be surplus. Phyllis Macleod and Kay Brown will assist with cleaning out the library.

Financial Update

Robyn Bryant reported that there is a small amount of savings from last biennium. Savings can be used for training or to buy furniture.

Security Awareness Training

EHO employees participated in security awareness training. The updated 2007 Security Plan, IT Portfolio, and Disaster Recovery/Return to Business Plan were distributed for review and discussion. EHO is contracting with Technology Solutions Group to have an Information Technology (IT) security audit performed, in accordance with standards set by the State Information Services Board. State agencies are required to have an IT security audit every three years. EHO's last audit was performed in 2004.

Website Update

Cassandra Noble reported the website is coming along nicely. Once the website is complete there will be several outside people who will test the website before it is accessible to the public.

The meeting was adjourned at 10:15 am.

Debbie Joblonski
Administrative Secretary